**Undergraduate Student Loan**

**To Do List Guidance**

Check your My Tasks in [Workday](https://www.myworkday.com/uakron/d/home.htmld) to see which item(s) are outstanding.

****These requirements can be completed at [www.studentaid.gov](http://www.studentaid.gov) by selecting the **“In** **School”** Tab. Please note; when logging in to complete these requirements please use your student FSA ID. (Don’t use your parents FSA ID).



If [**Entrance Counseling**](https://studentaid.gov/app/counselingInstructions.action?counselingType=entrance) is needed:

1. Click on **Complete Entrance Counseling** and Log in with YOUR FSA ID and Password. and complete the Entrance Counseling process.

If [**Annual Student Loan Acknowledgement**](https://studentaid.gov/asla/) is needed:

1. Click on **Complete Annual Student Loan Acknowledgement** and Log in with YOUR FSA ID and Password. Complete the Annual Student Loan Acknowledgement.

If a [**Master Promissory Note (MPN)**](https://studentaid.gov/mpn/)is needed:

1. Click on **Complete A Master Promissory Note (MPN)**.
2. Click on **I’m an Undergraduate Student** and sign in with your FSA IDand password.



The University of Akron will receive notification when you complete Entrance Counseling, the Annual Student Loan Acknowledgement and/or Master Promissory Note (MPN). Please allow 5 business days for the To Do List to be updated.