Editing an image

Image should be "ready to go" before being upload, using a tool like photoshop to resize/crop the image and make other content adjustment.

If you don't have access to photoshop or just need to make a small change, the Image editor in dotCMS can help.

Start by logging into dotCMS and going to the Website|Browser and navigating to folder where your images are stored.

Right click on the image you want to modify, then choose Edit. A new window will pop up showing a preview of the image, as well as info about the image.



You'll see an semi-transparent button for Edit Image – click this to begin the edit process and open a new window.

The full size image will load and you'll have a number of controls to modify this image:

File Settings – This dropdown will allow you to compress an image with a new format – including jpg and webp. Using these formats will produce a smaller file size, though some loss of image resolution can occur.

Image size – You can resize the image to better fit on your page and/or crop the image to better fit on the page. Resizing or cropping the image will update the scale so you can see how much this changed.

Transform – You can rotate your image (enter the degrees) or flip (mirror) the image left to right. You can also adjust the color by switching this to grayscale or adjusting the color values (bright, hue,sat).

These is no undo option, but if you make a mistake you can close the window without saving to reset your changes and try again. If you are satisfied with the changes, click on Save to apply them – then Save/Publish the image.

Address:	https://wwwdev.uakron.edu/contentAsset/image/f761cad8-2e61-4dca-9858-e5d627bb2	<u>show</u>	Download	Clip	Save	Close
		File Settings Compress : none File Size : 525k				
		Image Size Original : 2591.9997%585%37%998779296875 Resize : 639.98C x 479.98E Resize Crop : 150 x 150 Crop Scale : 25% 4 100% 1 200%				
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(Now it's art!)

Note: It is helpful to download a copy of the image to your computer before starting – especially if you are new to image editing.