**THE UNIVERSITY OF AKRON**

**COMMITTEE:** University Council Standing Committee – **PUBLIC AFFAIRS AND DEVELOPMENT COMMITTEE (PADC) Planning Team**

**DATE:** 12/13/2012  **TIME:** 0800  **TO:** 0850

**Membership:** John LaGuardia, Jim Boyes, Courtney Gonser, Mary Jane Grebenc, Dale Mugler, Nancy Marion, and Peggy Walchalk

### Minutes:

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>ACTION</th>
</tr>
</thead>
</table>
| I. Approval of Minutes | Jim Boyes motioned for approval of the October minutes  
- Nancy Marion motioned to approve  
- Dale Mugler second the motion | • Committee unanimously approved the October minutes |

| II. New Business | Bylaws  
Jim Boyes provided members with a copy of the draft bylaws as proposed by University Council.  
Committee Updates  
I. Staffing - no approvals for filling nine vacancies  
II. Software - CRM demo was suggested  
III. Budget - current budget works now  
IV. Board Rule – hold until UC bylaws are approved | • Jim Boyes and Dale Mugler to meet with Jim Sage to discuss software options.  
• John LaGuardia, Jim Boyes and Courtney Gonser to get together and create recommendations in report form to University Council.  
• Jim Boyes would like to see a construction update. |

| III. | Action Items  
1.) No Development Officer in the College of Arts & Sciences  
2.) Need staffing vacancies filled  
3.) Cultivate alum to invest and support  
4.) Ideas to help bring dollars to the University | • John LaGuardia, Jim Boyes and Courtney Gonser will meet as a subcommittee and prepare report for committee to review. |

| IV. Next Meeting | Thursday, February 21, 2013 (8 – 9 a.m.) | • Stitzlein Alumni Center |

Respectfully submitted,
Peggy Walchalk