**MEETING CALLED BY**
Nathan Mortimer, Administrator  

**TYPE OF MEETING**
Monthly Meeting  

**PRESIDER**
Zak Steiner  

**NOTE TAKER**
Linda Smith  

**ATTENDEES**

- **Members:** Jessica DeFago, John Green, Nathan Mortimer, Ruth Nine-Duff, Zak Steiner  
- **Absent with Notice:** Mike Cheung, Edward Conrad, Greg Lewis, Shiva Sastry, Esrra Sayed  
- **Absent without Notice:** Katherine Cookson, Dominic Grossi, Ben Nelson  

**MEETING CALLED TO ORDER**

**DISCUSSION**
Mortimer called the meeting to order at 2:36 pm.

**DEAN & CHAIR UPDATE**
No reports

**ISSUES**

Mortimer reported that FY17 budget is holding true to what was approved by the Board. FY18 is both static and fluid. He should have general fund numbers at the next meeting. General fund, auxiliary and sales account numbers will go to the Board in June. This will be the first time the sales account has been presented to the Board.

The buyout was briefly discussed and Mortimer reiterated that the potential savings to the University was not enough to make fiscal sense to move forward.

Mortimer gave a presentation on proposed changes to the tuition and fees, housing and dining refund policy. There was discussion and recommendations given by the committee. Green made a motion to endorse the proposed changes and it was unanimously approved.

Mortimer presented a spreadsheet of revenues and expenses for the Center for Child Development. Mortimer explained that the Center has been running in deficit for the past six years. Mortimer presented a spreadsheet of revenues and expenses for the Center for Child Development. Mortimer explained that the Center has been running in deficit for the past six years. Steiner motioned and it was unanimously agreed that the committee will endorse corrective action up to and including closure of the Center for Child Development.

**NEW BUSINESS**

Next meeting is set for April 5, 2017 at 2:30 in Leigh Hall 414.

The meeting was adjourned at 3:38 p.m. by unanimous consent.