## Budget & Finance Committee

**MINUTES**

**DATE:** OCTOBER 19, 2016  
**TIME:** 2:30  
**LOCATION:** MCCOLLESTER

<table>
<thead>
<tr>
<th>MEETING CALLED BY</th>
<th>Nathan Mortimer, Administrator</th>
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<tr>
<td>TYPE OF MEETING</td>
<td>Monthly Meeting</td>
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<tr>
<td>PRESIDER</td>
<td>Shiva Sastry, Chair</td>
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<td>NOTE TAKER</td>
<td>Linda Smith</td>
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| ATTENDEES         | Members: Edward Conrad, John Green, Dominic Grossi, Greg Lewis, Ruth Nine-Duff, Shiva Sastry, Zak Steiner  
                   | Absent with Notice: Ali Carter, Mike Cheung, Katherine Cookson, Jessica DeFago, Nathan Mortimer, Ben Nelson |

### Agenda topics:

#### CALL TO ORDER

1. The chair called the meeting to order at 2:30 pm. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.

2. The October 5, 2016 minutes were distributed. The Chair asked that the committee review after the meeting and e-mail any corrections and/or approval. The motion to approve the minutes via e-mail was unanimously approved. Approved minutes will be posted to the UC SharePoint site.

#### DEAN & CHAIR UPDATE

Dr. Cheung was not present to give update.

Dr. Green presented a document prepared by the HLC Assurance Criteria 5 Committee entitled “UA Strategic Planning and Budget Process”. This document was discussed and suggestions/corrections were given. Dr. Green to circulate the updated document via e-mail later in the week.

#### ISSUES

Dr. Sastry led a discussion regarding the goals of the UC Budget & Finance Committee. Ideas were given and discussed. Linda will prepare a draft based on suggestions and circulate to the committee for approval to submit to University Council.

Steiner handed out Disabilities Awareness Week postcards on behalf of DeFago.

#### NEW BUSINESS

Next meeting is set for November 2, 2016 at 2:30 in Leigh Hall 414

The meeting was adjourned at 3:27 p.m. by unanimous consent.