Meeting Minutes for 02/19/13

UC Budget & Finance Committee
Buchtel Hall McCollester Room 2:30-4:00 pm

In Attendance: David Cummins, Amy Gilliland, Joan Kaye, Jeanette Carson
Matthew Lee, Ken Linderman, Ali Hajjafar, George Haritos

Absent with notice: Mary Beth Clemons, Dominick Donofrio

Absent without notice: Michael Dzordzormenyoh, William Bediako

1. Approval of agenda:
   Motion made by Ken Linderman to approve the February 19, 2013 agenda, seconded by Joan Kaye

2. Approval of minutes of Jan.29
   Motion made by Ken Linderman to approve the January 29, 2013 meeting minutes, seconded by Matthew Lee

3. Follow up on FY 14 Budget/ Status of Planning.
   David Cummins reported:
   • Budget Instructions were presented to Deans and Vice Presidents regarding Auxiliary Budgets, Course Fees, Miscellaneous Fees & Department Sales
   • The state is expected to impose a 2% cap on tuition increases. If the Board of Trustees approves a 2% tuition increase for Fall 2013 it would result in a nearly $4 million increase to the university.
   • Working groups are being established in preparation for the 2014 budget process. These groups will be asked to work on special initiatives that have been identified whereby costs can be reduced and efficiencies can be increased.
   • Open Budget Forums are expected to be held the second week in March for the university community

4. Purchases of Books on UA Student Accounts
   The committee decided to table this issue brief discussion until Co-Chair David Cummins has the opportunity to investigate what similar universities are doing in the way of students purchasing text books on their student accounts. He will report findings at a future scheduled meeting

5. Review of UC Bylaw
   Ali Hajjafar asked Jeanette Carson to read aloud the revised UC Bylaws duties and responsibilities for The University Council Standing Committee: Budget and Finance. There were no changes made by committee members to this document.

6. New Business:  No new business was presented

The meeting was adjourned at 4:00pm

Additional Instructions:
Next meeting is 2/26 at 2:30-4:00pm in Buchtel Hall McCollester Room
Tentatively put on hold the following dates if additional meetings are required: 3/5, 3/12, 3/19, 3/26, 4/2, 4/9, 4/16, 4/23, 4/30, 5/7, 5/14, 5/21, 5/28, 6/4, 6/11, 6/18, 6/25, 7/2, 7/9, 7/16, 7/23, 7/30 - 2:30-4:00pm - Buchtel Hall McCollester Room

Minutes submitted by Jeanette Carson