

University Council Executive Committee

MINUTES DECEMBER 19, 2023 3:33-3:48 PM TEAMS

MEETING CALLED BY	Tonia Ferrell
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Attendees: Tracie Epner, Blair Everett, Tonia Ferrell, Kris Kraft, Nate Meeker, Michele Novachek, John Wiencek</p> <p>Absent with notice: Alexis Currie</p> <p>Absent without notice: Alia Baig, Ed Evans</p>
Agenda topics:	
CALL TO ORDER TONIA FERRELL	
	<ol style="list-style-type: none"> The chair called the meeting to order. A new item was added to New Business – 32NCSI. The amended agenda was approved. The minutes of the November 30, 2023 2023-11-30-minutes-uc-executive-committee-working.docx, meeting was approved as distributed.
TOPIC SUBMISSIONS TONIA FERRELL	
	<ul style="list-style-type: none"> Service Awards Follow Up – seeking retroactive recognition for years of service for employees. <p style="padding-left: 40px;">Provost Wiencek indicated he had communicated in numerous emails with the individual who submitted the TS, 25-year awards were never given, and will not be done retroactively. This was communicated to the individual by both the provost and Chair Ferrell. It was determined that the topic submission will be closed, and a message to be sent to the submitter with that information.</p>
UNFINISHED BUSINESS TONIA FERRELL	
	<ul style="list-style-type: none"> Guest speakers – no additional information, send formal invitation to Heather Howley for the February UC meeting presentation. UC participation – decided that chair/admins will be first point of contact to discuss new format, get feedback from them. Then make any changes they suggest. Next would bring to UC this spring for discussion. Vote to accept new format would follow before end of spring semester. Would transition to a

	<p>new format for Fall 2024. It was also recommended that discussions be had with USG/GSG and the Executive Committee of other constituency groups. UC bylaws will have to be amended and approved, then go to the Board for approval.</p>
<p style="text-align: center;">NEW BUSINESS TONIA FERRELL</p>	
	<ul style="list-style-type: none"> • The agenda for the January 9, 204 UC meeting was approved. • 32NCSI – this is a campus safety self-assessment, housed with NASPA. UC has been asked to convene an ad hoc committee to do this self-assessment in the spring semester. The chair asked if anyone on UCEC would be interested in chairing the committee. If anyone is interested, they can go to the website to look at the assessment. https://www.naspa.org/project/32-ncsi Will also ask for members of Student Success and Engagement, Campus Wellness and Physical Environment committees to appoint a couple of people from each of their committees to serve. It was suggested that people be chosen from Social Work and DSES be invited. UC will be the convener of the committee and will report back to UC when finished.
<p style="text-align: center;">GOOD OF THE ORDER TONIA FERRELL</p>	
	<ul style="list-style-type: none"> • Happy Holidays everyone! • The meeting was adjourned at 3:48 pm.