



**Undergraduate Request for Reenrollment-After-Dismissal**

If it has been at least two (2) calendar years from the date of dismissal and you have not completed coursework elsewhere, please complete the form below. You must also include a written statement outlining the causes of poor academic performance and the steps you have taken toward improvement.

Please provide **all** requested information. This request will not be processed if you do not provide residency information.

**Residency Information:**

Are you a permanent resident of Ohio? <input type="checkbox"/> Yes <input type="checkbox"/> No	*Date Ohio Residency Established (mm/dd/yyyy):	Visa Type (if applicable):
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\*Note: If you have lived in Ohio since birth, please enter birth date for 'Date Ohio Residency Established.'

**Personal Information:**

Last Name:		First Name:		Middle Initial:
Student ID # or last 4 digits of SSN:	Month/Day of Birth (mm/dd):	Maiden or Former Name(s):		
Permanent Address:				
City:	State:	Zip:	County/Province:	
Country:		Telephone #:		
Email Address:				
When do you plan to return to The University of Akron? <input type="checkbox"/> Fall Semester <input type="checkbox"/> Spring Semester <input type="checkbox"/> Summer Semester    Year: _____				
What major do you plan to pursue if you are permitted to return to The University of Akron?  				

The University of Akron is committed to maintaining a university environment characterized by safety, respect, integrity and inclusion. Answering yes to the following question will not automatically preclude you from reenrollment at the University but will require further review.

▶ Have you ever been convicted of a criminal offense (felony, misdemeanor or juvenile offense) other than a minor traffic violation, or is any such charge currently pending against you?  
 Yes     No

I certify that the information herein is complete and accurate to the best of my knowledge. I hereby grant permission to The University of Akron to seek and to exchange any information with the academic institutions that I have attended. I further authorize any such academic institution to release any records or confidential information concerning me to The University of Akron. I agree to abide by the rules set forth in the University Bulletin. I understand that The University of Akron maintains a system of records which has been in existence and operating since 1968 and which utilized the Social Security Number until the fall of 2001 for the purposes of verifying the identity of students.

Hand Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*As required by law, The University of Akron does not discriminate on the basis of gender in its educational programs, activities or employment.*

**Submit your completed form and written statement using one of the following options:**

- Scan and email to the Office of the University Registrar at [registrar@uakron.edu](mailto:registrar@uakron.edu)
- Mail to the Office of the University Registrar, The University of Akron, Akron, OH 44325-6208
- Submit to the Office of the University Registrar in Simmons Hall 120

## **Instructions**

Electronic forms should be downloaded and saved to your computer, and then opened in Adobe Acrobat or Adobe Reader for completing and signing. Documents can be completed and signed using either an e-signature or the Fill & Sign feature.

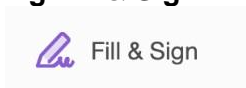
*Note:* Although the use of e-signatures is highly encouraged, this form will be accepted without an e-signature provided that it is filled out in full and submitted from the signer's official University of Akron email address. If multiple signatures are required on the form, then multiple confirmation emails are also required.

### **Using E-Signatures:**

Setting up an e-signature within Adobe is a one-time process. Once set up, an e-signature can be used to sign any future forms or documents inside Adobe.

1. Open form in Adobe Acrobat or Adobe Reader (opening in a web browser will not work)
2. Click in signature box.
3. In box that pops up, choose 'Create a new Digital ID', and click 'Continue'
4. On next step:
  - a. If using Windows, select 'Save to Windows Certificate Store', and click 'Continue'
  - b. If using Mac OS X, select 'Save to Apple Keychain', and click 'Continue'
5. Enter Name and Email Address – use @uakron.edu email address – and click 'Save'
6. Clicking in signature windows on e-forms within Adobe will now prompt you to use your e-signature to sign these forms.

### **Using Fill & Sign:**



The Fill & Sign feature is available within Adobe and will allow someone to sign a document by using their mouse as an electronic pen. Signing with the mouse is necessary every time a signature is required. Please note: if an e-signature is already set up within Adobe, the form will default to using the e-signature when Fill & Sign is selected.