THE UNIVERSITY OF AKRON
NURSE ANESTHESIA PROGRAM
Resume Template

The resume needs to include the follow:

EDUCATION

➢ **High School GPA, High School Class Rank, High School Activities, overall ACT and/or SAT scores.**

➢ ***All attended Universities/Colleges*** **in chronologic order of attendance, include overall GPAs of each University/College attended, science GPA and reason for attending each of the Universities/Colleges. Include any activities while in college, awards, etc.**

Example of Educational Layout:

1992-1995: **Canton Glen Oak**, GPA 3.8, class rank 20 out of 450, 4 years of band and golf. ACT overall score 25.

1995-1998: **Cuyahoga Community College** to obtain my Associate Degree in Nursing, GPA 3.4, Science GPA 3.2. Employed as a nursing assistant at the Cleveland Clinic Foundation during my training from 1996 to 1997.

1998-1999: **Ohio University** AD-BSN degree, GPA 4.0, Employed at the Cleveland Clinic Foundation as an RN in the CVICU. Attended to obtain my BSN degree.

EMPLOYMENT/MILITARY

➢ **Place all work/career/military experiences in chronologic order with most recent first.**

➢ **Type of patients, size of unit & monitoring equipment used in your ICU experiences.**

Example of Employment/Military Layout:

2000-**Current**: RN in the adult CVICU at the CCF, patients are admitted to unit right from surgery, open heart for CABG, valves, heart and lung transplants. The size of the unit is 10 CVICU beds. IABP & ECMO certified. Familiar with PA, LA catheters and the flow track.

1998-1999: RN in the telemetry unit at the CCF

1996-1997: Nursing assistant at the CCF

1993-1995: Sales associate at Old Navy.

CERTIFICATIONS/LICENSURE

Example of Certifications/Licensure

1998: RN-Ohio 123456

1998: ACLS & BLS

1999: CCRN

AWARDS/PUBLICATIONS

COMMUNITY/VOLUNTEER/MISSION