

THE UNIVERSITY OF AKRON
SCHOOL OF LAW
REQUEST TO TRANSFER GRADUATE COURSES TOWARD JURIS DOCTOR DEGREE

Student's Printed Name: _____

ID#: _____

Check One:

Maximum Transfer Credits for Joint Degree Students:

- ☐ Master of Taxation 10 graduate credits
- ☐ Master of Business Administration 10 graduate credits
- ☐ Master of Science in Accountancy – Financial Forensics. 12 graduate credits
- ☐ Master of Public Administration 11 graduate credits
- ☐ Master of Applied Politics 12 graduate credits

OR

- ☐ **Maximum Transfer Credits for Non-Joint Degree Students 6 graduate credits**

List any graduate coursework previously approved/transferred to your J.D. degree, if any:

College	Semester	Course Title	Course (Ex: 6200:600:001)	Credit Hours

I hereby request permission to transfer the following graduate level courses to my J.D. degree:

College	Semester	Course Title	Course (Ex: 6200:600:001)	Credit Hours

I have determined that each course I have listed follows the rules for requesting transfer as follows:

- course is not considered a bridge-up course (400-500 catalog number)
- course is graduate level (600+ catalog number)
- course is not an internship or externship
- web-based courses are limited
- course is letter graded (credit/no credit not accepted)
- course content is not similar to course content of a law course
- cross-listed courses can be counted toward the JD (EX: 9200/6200 same course)
For purposes of this Joint Degree transfer form, you must take the graduate course number (EX: 6200 version of same course) in order to also satisfy the graduate program requirement. The credits in graduate department (EX: 6200) courses may not exceed the number set out above in order to be counted toward the JD.
- course quality points will not be included in law grade point average

I am aware that if any of these rules is later found not to have been met by a course listed above, the approval for transfer credit can be revoked.

Student's Printed Name: _____

Date: _____

I understand the following stipulations regarding this request:

- I understand any graduate credits approved as applicable to my JD degree are combined with my law credits and ***this total credits may not exceed the ABA MAXIMUM LOAD of 18.0 CREDITS per semester.***
- I assume responsibility for securing the proper permission from any other department or college.
- I understand that approval does not guarantee that the course(s) will be open, available or require prerequisites for which I may not qualify.
- I understand I will receive credit only for courses with a passing grade. Courses taken prior to law school attendance are not transferable. **Courses will transfer to The University of Akron School of Law as grades of credit and will not be included in law grade point average (GPA). Credit hours transferred are counted toward the 88 credit hours that are required for the JD degree, but will not be computed into the student's grade point average.** The grades for such courses will not physically move from the graduate or undergraduate career totals into the law career totals. The transferred credit hours are monitored by the law school assistant dean. The transfer credits will be reflected on the Degree Progress Report (DPR) as completed JD credits.

Student's Signature: _____ UA Email: _____@uakron.edu

APPROVAL

GRADUATE PERMISSION APPROVAL for **JOINT DEGREE STUDENT**

The graduate course(s) listed on the preceding page is/are approved to apply toward the J.D. degree in accordance with the policies & procedures in the student handbook and on the web.

Date

Assistant Dean of Student Affairs

INSTRUCTIONS for JOINT Degree Students:

1. Complete all portions the first page of form, including term, course name, course number and credits.
2. Submit completed form electronically to the law dean's office, lawstudentaffairs@uakron.edu. It will be reviewed and you will be notified of decision via your UA email.

OR

GRADUATE PERMISSION APPROVAL for **NON-JOINT DEGREE STUDENTS**

We recommend the approval of the student's request to enroll in the graduate course(s) listed on the preceding page. The graduate course(s) listed on the preceding page is/are approved to apply toward the J.D. degree in accordance with the policies & procedures in the student handbook and on the web.

Date

Assistant Dean of Student Affairs

Date

Dean, Graduate School

INSTRUCTION for NON-JOINT Degree Students: *Read Carefully*

1. Complete the first page of form, including term, course name, course number and credits.
2. Submit electronically to lawstudentaffairs@uakron.edu. It will be reviewed and you will be notified of decision via your UA email.
3. If approved, take the approved form to the Graduate School, Leigh Hall, 5th Floor. It may be signed while you wait.
4. Once the Graduate School has processed this form and created your graduate file in the University's PeopleSoft system, you should be able to register via My Akron on the web. If the course is controlled, take fully approved form to The Office of the University Registrar, Simmons Hall Room 120, to register in person.