Panopto Focus - Bulk Copy or Move Sessions

Log into Brightspace and enter your course

1. Open a web browser window to: https://brightspace.uakron.edu

2. Log in with your UAnet ID and password.

3. Enter your course.

4. Select the link to the Panopto integration that you created previously.

5. Panopto will launch within the Brightspace frame.

6. Select the icon to expand Panopto.

Moving Recordings

1. Select the recordings that you wish to move.

2. Select the “Move” button.

3. Choose a folder to move the recordings into.

4. Select the “Move” button.

Copying Recordings

1. Select the recordings that you wish to copy.

2. Select the “Copy” button.

3. Choose a folder to move the recordings into.

4. Select the “Copy” button.