OPT Reporting Form

For Students on Initial 12-Month Post-Completion OPT

This form must be completed each time there is any change in your US address, phone number, or employment (please see below) and submitted to the International Center within 10 days of any change. The form can be scanned and emailed. Please attach a copy of the front and back of your EAD card if not previously submitted. Please be advised that after 90 days of unemployment, your SEVIS record will be subject to auto-termination and you may denied future immigration benefits that rely on valid F-1 status.

_____

Today's Date Last Name, First Name UA ID#

_____

Phone # Email

_____

Your Current Address (include city, state, and zip code)

_____

OPT EAD Starting/Ending Date **(attach a copy of the EAD)**

You are reporting:

☐ New employment:

The company's name and address_____
_____
_____

Job title_____ Start date_____ EIN Number_____

Short description of how your employment relates to your degree_____
_____
_____

Supervisor's name, phone, and email_____
_____

Hours per week _____

End date of previous employment (if applicable) _____

☐ Currently unemployed:
Comments_____

☐ Termination of employment:
Date of termination_____
Comments_____

☐ Departure from the U.S. I am leaving the U.S. and do not plan to return in F-1 status.
Date of departure_____
Comments_____

I certify that the information above is accurate as of today's date. I understand that failure to provide up-to-date information is a violation of my F-1 status. I also understand that reporting non-qualifying opportunities as OPT employment will be deemed a violation of my reporting requirements, and that non-qualifying volunteer positions will not stop the accrual of unemployment.

X_____

Signature Date

The International Center, Buchtel Hall Room 202, The University of Akron, Akron, OH 44325-4724
Phone: 330-972-6349, Fax: 330-972-8824, Email: immigration@uakron.edu