



# 2022-23 Spouse Non-Filing Form

You may type your information directly onto this form, print to sign, then submit it to the Office of Student Financial Aid. To avoid processing delays, do not submit this form until you have gathered all required documents/forms requested from you.

## Section 1. Student Information

Last name \_\_\_\_\_ First name \_\_\_\_\_ Middle Initial \_\_\_\_\_

UA Student ID #: \_\_\_\_\_

## Section 2. Statement of Tax-Filing Status

Check the appropriate box below.

I did not/was not required to file a 2020 federal tax return with the IRS **AND** I did not work in 2020. My "verification of non-filing letter" from the IRS is attached. (See [uakron.edu/finaid/taxinfo](http://uakron.edu/finaid/taxinfo) for guidance)

I did not/was not required to file a 2020 federal tax return with the IRS **AND** I earned income in 2020 from one or more employer. I have listed the source of income and the amount of income I earned from each source. My W-2 statement(s) from all employers are attached as required. **My "verification of non-filing letter" from the IRS is also attached.** (See [uakron.edu/finaid/taxinfo](http://uakron.edu/finaid/taxinfo) for guidance)

| Source of Income | Amount Earned from Source |
|------------------|---------------------------|
| _____            | _____                     |
| _____            | _____                     |
| _____            | _____                     |

I reported on the FAFSA that I was not planning to file a 2020 federal tax return with the IRS, but filed.

As a tax filer, you must submit a signed copy of your tax return before we can complete this process and send you a financial aid award. You can submit a copy of your actual 2020 federal tax return (1040). If you don't have your tax return, you can order a copy of your tax return transcript from the IRS for free. Step-by-step instructions for ordering the tax return transcript or using the IRS Data Retrieval Tool can be found on our website: [www.uakron.edu/finaid/taxinfo](http://www.uakron.edu/finaid/taxinfo)

## Section 3. Additional Requirements

**STUDENTS: Do not submit this form until you have gathered all other required documents/forms to avoid processing delays.**

All other required documents/forms are listed on your To Do list in My Akron. To view your To Do list, log in to My Akron and click on "Student Center." Any University of Akron form(s) listed can be found on our website: [www.uakron.edu/finaid/forms](http://www.uakron.edu/finaid/forms)

**Section 4. Certification.** My signature below certifies that the information I provided on this form is true. I understand that I may be required to obtain further certification from the Internal Revenue Service. I also understand that I must include all copies of my 2020 W-2 forms for any income earned from work in 2020 (or my tax return transcript/use of the IRS Data Retrieval Tool if I filed).

Spouse signature: \_\_\_\_\_ Date: \_\_\_\_\_ ***Electronic signatures will not be accepted. Please print this form to sign before submitting.***

## Section 5. Submission.

**Do not submit this form until you have gathered all other required documents/forms to avoid delays in processing. When all required documents have been gathered,** you may submit all requested documents via the Upload Tool in the Student Center of MyAkron, fax to 330-972-7139, deliver to our office on the 2nd floor of Simmons Hall, or by mail to us at Office of Student Financial Aid, University of Akron, Akron, OH 44325-6211. **Watch for two-sided documents. Be sure to include both sides when faxing. Do not email any documents with personally identifiable information.**