



2018-19 Parent Non-Filing Form

You may type your information directly onto this form, print to sign, then submit it to the Office of Student Financial Aid. To avoid processing delays, do not submit this form until you have gathered all required documents/forms requested from you.

Section 1. Student Information

Last name _____ First name _____ Middle Initial _____

UA Student ID #: _____

Section 2. Statement of Tax-Filing Status

Parent #1 (as reported on the FAFSA):

Name: _____

Check the appropriate box below.

I did not/was not required to file a 2016 federal tax return with the IRS AND I did not work in 2016. My "verification of non-filing" letter from the IRS is attached (uakron.edu/finaid/taxinfo for guidance)

I did not/was not required to file a 2016 federal tax return with the IRS AND I earned income in 2016 from one or more employer. I have listed the source of income and the amount of income I earned from each source. My W-2 statement(s) from all employers are attached as required. **Do not submit this form without completing the table below and attaching W2s! Be sure to also include a copy of your "verification of non-filing" letter from the IRS (uakron.edu/finaid/taxinfo for guidance).**

Source of Income	Amount Earned from Source
_____	_____
_____	_____
_____	_____

I reported on the FAFSA that I was not planning to file a 2016 federal tax return with the IRS, but I filed.

Parent #2 (as reported on the FAFSA):

Name: _____

Check the appropriate box below.

I did not/was not required to file a 2016 federal tax return with the IRS AND I did not work in 2016. My "verification of non-filing" letter from the IRS is attached (uakron.edu/finaid/taxinfo for guidance)

I did not/was not required to file a 2016 federal tax return with the IRS AND I earned income in 2016 from one or more employer. I have listed the source of income and the amount of income I earned from each source. My W-2 statement(s) from all employers are attached as required. **Do not submit this form without completing the table below and attaching W2s! Be sure to also include a copy of your "verification of non-filing" letter from the IRS (uakron.edu/finaid/taxinfo for guidance).**

Source of Income	Amount Earned from Source
_____	_____
_____	_____
_____	_____

I reported on the FAFSA that I was not planning to file a 2016 federal tax return with the IRS, but I filed.

As a tax filer, you must submit a signed copy of your tax return before we can complete this process and send you a financial aid award. You can submit a copy of your actual 2016 federal tax return (1040/1040A/1040EZ). If you don't have your tax return, you can order a copy of your tax return transcript from the IRS for free. Step-by-step instructions for ordering the tax return transcript or using the IRS Data Retrieval Tool can be found on our website: www.uakron.edu/finaid/taxinfo

Section 3. Additional Requirements

STUDENTS: Do not submit this form until you have gathered all other required documents/forms to avoid processing delays. All non-filing parents must submit a copy of the "verification of non-filing" letter from the IRS. See uakron.edu/finaid/taxinfo for guidance.

All other required documents/forms are listed on your To Do list in My Akron. To view your To Do list, log in to My Akron and click on "Student Center." Any University of Akron form(s) listed can be found on our website: www.uakron.edu/finaid/forms

Section 4. Certification. My signature below certifies that the information I provided on this form is true. I understand that I may be required to obtain further certification from the Internal Revenue Service. I also understand that I must include all copies of my 2016 W-2 forms for any income earned from work in 2016 (or my tax return transcript/use of the IRS Data Retrieval Tool if I filed).

Parent signature: _____ Date: _____

**Electronic signatures will not be accepted.
Please print this form to sign before submitting.**

Section 5. Submission.

Do not submit this form until you have gathered all other required documents/forms to avoid delays in processing. When all required documents have been gathered, you may submit your information by: a) mail to the address below; b) fax to 330-972-7139; or c) deliver to the Office of Student Financial Aid, 2nd Floor, Simmons Hall. **Watch for two-sided documents. Be sure to include both sides when faxing. Do not email any documents with personally identifiable information.**