



2018-19 Dependent Verification Worksheet

You may type your information directly onto this form, print to sign, then submit it to the Office of Student Financial Aid. To avoid processing delays, do not submit this form until you have gathered all required documents/forms requested from you.

Section 1. Student Information

Last name _____ First name _____ Middle Initial _____

UA Student ID #: _____

Section 2. Household Information

List the people in your parents' household in the table below. Include:

- (1) yourself,
- (2) the parent(s), and
- (3) your parents' other children and other people, **if your parents will provide more than half of their support between 7/1/18 - 6/30/19.** Do not include foster children.

Definition of a parent for financial aid purposes: A *parent* is defined as the biological or adoptive parent(s) of the student. If parents are married to each other, both parents' information must be included. If parents are not married to each other but live together in the same household, both parents' information must be included. If the student's parents are divorced or separated, use the information for the parent the student lived with more during the past 12 months. If that parent is remarried, the stepparent's information must be included. A legal guardian, grandparent, or foster parent is not considered a parent unless they have legally adopted the student.

Write your name and age on the first line below. **THEN** list the names, ages, and relationships to you for everyone else in your household (per the guidelines above). If anyone **but your parents** will be enrolled at least half-time in a degree or financial aid-eligible certificate program between July 1, 2018 and June 30, 2019, include the name of the school they will be attending. If more space is needed, continue this table on a separate page with the student's name and UA Student ID number at the top.

Full name	Age	Relationship to Student in Section 1	College/University in 2018-19 (do not include PSEO or CCP)
_____	_____	Self (student from Section 1)	University of Akron
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Section 3. Additional Requirements

Do not submit this form until you have gathered all other required documents/forms to avoid processing delays.

All other required documents/forms are listed on your To Do list in My Akron. To view your To Do list, log in to My Akron and click on "Student Center." University of Akron form(s) listed can be found under the "Verification Forms" heading on our website, www.uakron.edu/finaid/forms.

If your To Do list includes "2016 IRS Tax **Return** Transcripts," you can order a free copy from the IRS. Start at www.irs.gov/Individuals/Get-Transcript and follow the prompts for "Get Transcript by MAIL." Be sure to request tax **return** transcripts. We cannot accept tax account transcripts, nor can we accept tax returns (1040 forms). The tax return transcript from the IRS is double-sided. Make a copy for your records and be sure to submit a copy of both sides of all pages to the Office of Student Financial Aid.

Section 4. Certification. Each person signing this worksheet certifies that all of the information reported on it is complete and accurate. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student signature: _____

Date: _____

**Electronic signatures will not be accepted.
Please print this form to sign before submitting.**

Parent signature: _____

Date: _____

Section 5. Submission.

Do not submit this form until you have gathered all other required documents/forms to avoid delays in processing. When all required documents have been gathered, you may submit your information by: a) mail to the address below; b) fax to 330-972-7139; or c) deliver to the Office of Student Financial Aid, 2nd Floor, Simmons Hall. **Watch for two-sided documents. Be sure to include both sides when faxing. Do not email any documents with personally identifiable information.**