

Captioning

Captioning is the synchronized text display of spoken words and background audio presented on a screen; this allows the viewer to follow the dialogue and the action of a program simultaneously. Open captions are always in view, while closed captioning must be activated. Captioning is available for academic purposes primarily for those students with hearing loss or who are Deaf.

Captioning Coordinator:

Heather Rose

(330) 972-7928

hrose@uakron.edu

General Information

- Captioning accommodations need to be requested by the student through STARS, along with his/her other accommodations.
- All videos shown in class will be close/open captioned to have access to the material.
- Prior to the beginning of the semester, your professor will be sent a letter asking if your class has any videos in any format which need to be captioned, including YouTube videos.
- While YouTube videos often provide captioning, they are auto-generated and often not accurate. We review the videos for accuracy and use a captioning service if needed.
- PowerPoints with audio overlays will need to be captioned/transcribed.
- Video chats will also need to be transcribed by our office.
- Please note that some videos will have “open captioning” that is on the screen automatically. Other captioning is “closed” and the CC (typically in the bottom right corner) will need to be turned on by pushing the Icon.

Student Responsibilities

- Request the course needing captioning through STARS no later than 2 **weeks** prior to the start of classes.
- If a student requests captioning less than 2 weeks prior, services will not be denied. However, students should expect a possible delay in captioning services.
- Please know, it is your responsibility to contact our office if you find a video missing or not captioned. It is recommended that you review the class videos as soon as they are posted.
- It is the student’s responsibility to notify the office if they have any other concerns related to captioning.
- Students are expected to still attend class when receiving this accommodation.
- If a student no longer requires captioning for a requested course, they must notify the OA and update the accommodation request for each class in STARS.