

## J-1 SCHOLAR NOTICE OF LEAVING THE USA

**Please do not use this form if you transfer to another school.**

Name: Last (Family) \_\_\_\_\_ First (Given) \_\_\_\_\_ Middle \_\_\_\_\_ UA ID# \_\_\_\_\_

Date of Birth (mm/dd/yyyy) \_\_\_\_\_ E-mail address \_\_\_\_\_

UA Department \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

**You are leaving the USA for the following reason** *(please check the appropriate box):*

Reason for Leaving the USA	The date of the Program Completion on the DS-2019 form	Date of Departure	Date of Re-entry	Comments
<input type="checkbox"/> I am going abroad for non-program related reason				<ul style="list-style-type: none"> <li>Your absence may not be longer than 30 days. Otherwise, your SEVIS record will be terminated.</li> <li>Have your DS-2019 signed for re-entry before leaving. ("Travel" signature is valid for one year.)</li> </ul>
<input type="checkbox"/> I am leaving the USA temporarily for the program related reason.				<ul style="list-style-type: none"> <li>Please submit the letter from your UA supervisor or Department's stating:               <ol style="list-style-type: none"> <li>1. Nature of your visit;</li> <li>2. How it relates to the original program objectives;</li> <li>3. The length of the visit.</li> <li>4. Site address where you will conduct your research during the visit;</li> <li>5. Proof of continuing insurance coverage for J-1 (and J-2 if any).</li> </ol> </li> <li>Have your DS-2019 signed for re-entry before leaving.</li> <li>Your absence may not be longer than 5 months.</li> <li>Your SEVIS record will remain active.</li> </ul>
<input type="checkbox"/> I withdraw from the program and leave the USA.				<ul style="list-style-type: none"> <li>Your SEVIS record will be terminated.</li> <li>You need to leave the U.S. within 15 calendar days.</li> </ul>
<input type="checkbox"/> I completed the program and leave the USA				<ul style="list-style-type: none"> <li>You have 30 day grace period to stay in the U.S. upon completion.</li> </ul>
<input type="checkbox"/> Other				

**\*Note: Upon re-entry to the USA, please submit to the OIP your immigration documents (visa, passport with the stamp of arrival).**

Signature \_\_\_\_\_ Date \_\_\_\_\_