Submit IDC forms to the student’s program department.

Set A Submit BEFORE the completion of 18 course credits

IDC-1 Qualifying Exam Results
IDC-2 Appointment of Dissertation Director
IDC-4 Dissertation Committee Membership
IDC-6 Plan of Study Course List
RFTC Request for Transfer of Credit
(can be downloaded from the Graduate School website.)
Coursework transferred from another institution is listed on this form.

Set B Submit as early as possible in the student’s studies

IDC-7 Candidacy Exam Results
IDC-8 Status of Academic Requirements (revised 2012 Nov 5)
IDC-10 Dissertation Proposal
IDC-11 Notice of Dissertation Defense

Set C Submit at the conclusion of the dissertation defense

IDC-12 Dissertation Defense Result &
EVALUATION RUBRICS (one from each committee member)

The dissertation defense result and the evaluation rubrics are collected at the conclusion of the dissertation defense and submitted together to the student’s program department.